



OCT
3-5
2019

Thank you for your interest in the Shipshewana Fall Crafters Fair. Blue Gate Hospitality will be hosting the festival of crafters, artists, entertainers, and musicians. The festival will take place in and around the town and The Blue Gate, located at the 4-way stop in beautiful downtown Shipshewana. The Crafters' Tents will be located across the road from the Blue Gate Restaurant.

Each year we are making changes to improve the show little by little. We love that the festival is growing and has become a fall tradition for everyone. Our intention is to make this festival the most enjoyable fun experience for everyone. The development of this festival has earned respect of talented crafters and artisans like yourself from all over because of commitment to quality, sales history, and friendly business oriented approach to this festival. We hope to continue the success and growth for everyone.

Crafter's Best Booth Contest:

Cash prizes awarded to the best booths:

- 1st - \$50 | 2nd - \$25 | 3rd - \$10
plus two dinner/theater packages to the Blue Gate Restaurant/Theatre
- Judges will award the prizes
- Judging on Thursday afternoon

Recommend a Friend:

Refer a fellow crafter/friend for next year's Fall Crafter's Fair and receive a free dinner to the Blue Gate Restaurant

Last Year 2018:

Outdoor Event
of crafters: Over 100
of booths: 140
Avg. crowd: 15,000

Information:

Location of Festival:

195 N. Van Buren St. on US 5 across the street from the Blue Gate Restaurant in Shipshewana, IN 46565

Dates: October 3-5, 2019

Hours: Thurs.: 9am-6pm

Fri.: 9am - 6pm • Saturday: 9am - 5pm

Same Location Guarantee: June 1st, 2019

Total Balance of Fees due at this time.

Latest Cancellation refund date: Sept 1, 2019

Notification of acceptance as approved.

Booth Assignments will be given during check-in.

Check-in/Setup: Wednesday, Oct 4th • 12pm-5pm

Admission for Public: FREE

Electricity:

We provide electricity for a minimum charge.

Price: \$15 per outlet

Vendor is responsible for their own extension cords.

A duplex outlet is provided between the tents for lighting and cash registers only.

Very limited amount of outlets. Sooner application is returned the higher the chance of electricity if accepted.

Limits: Limited to 200 watts, approx. 1.5 amps per booth. No HEATERS & No appliances (microwave, toaster ovens, refrigerators, etc.) are allowed.

Moderation is the key. We may ask crafters to reduce the number of lights if overloading poses to be a problem and affects other crafters.

If you are demonstrating your trade and feel you need additional electricity, please make a note on your application or call us.

Tear Down:

Tear Down - Saturday, October 6th after 5pm.

No vehicles are allowed near the tents until after the show closes. We also ask that all crafters please clean up their booth space completely before leaving, taking care of any trash, etc. Return any rented tables or chairs to their location. Ask Coordinator when tearing down.

Terms & Conditions of the Show

Booths:

1. This is an Outdoor Event. We provide the vinyl tents for coverage. It is on a parking lot on asphalt. (Not all ground is perfectly level; crafters are advised to bring their own leveling devices for displays and to cover low spots).
2. You are welcome to bring your own tables & chairs... however if you need tables & chairs we rent them for a low cost.
-We do not allow pop up tents inside the tent.
-Small banners/signs are allowed for your booth space.
-Tablecloths are asked to cover your table and extra merchandise can be hidden this way.
3. Space size: 9 ft. wide x 10 ft. deep. The 9 ft. size is to accommodate the aisle way that will pass in front of your booth. You can purchase more than one booth if needed.
You can share your booth with more than one crafter if needed.
Booths must be presentable and in good taste.
Price: \$110 total for a 9 ft. x 10 ft. space

Set Up: Wednesday, October 3rd: 12pm - 5pm

4. Crafters are required to be setup during festival hours for all three (3) days, no exceptions. Crafters leaving the show before closing may be refused for future shows.
5. We ask when you unload your items near the tents to please move your vehicles after unloading before setting up booths since there is limited space for other crafters to unload. If you need help with large objects please let us know and we will have someone assist you.
6. Be prepared for unpredictable Fall Indiana weather with rain covers, tie downs and weights, blankets, and layer up for cold weather. It's a tent, not a building so please bring things to protect your merchandise and to protect yourself. The tents do have sides on them.
7. Security: Town police will patrol the area and we will provide a person to watch over night; however, the tent is not locked, only snapped together with the sides down. It is left to the Vendors discretion to leave items in tents overnight. Blue Gate Hospitality is not liable for any damages or stolen property.
8. Individual booth assignments are assigned by Blue Gate Coordinators. We mix up the media of the crafters & artists to make it more appealing and easier to not have competition near each other. While we attempt to honor location requests there is absolutely NO GUARANTEE it can be made.
Previous participation does not guarantee acceptance or same booth space.
9. Spaces not occupied by 10am on Thursday will be filled with standby crafters with no refunds.

Crafter Parking:

10. Crafter parking will be located within 2 blocks away from the tents. No one will be allowed to park near the tents unless you specify Handicap Parking.
11. You cannot have your trailer or vehicle of merchandise near the tents during show hours.
12. ** Handicap Parking will be provided... HOWEVER YOU MUST HAVE IT ON YOUR APPLICATION that you need this type of parking.
13. If we are not notified you will not be allowed to park in this area. Each crafter will get a parking map at the time of setup.
14. No parking is allowed in customer parking. This is not allowed. You will be towed at your expense.
15. By applying to the Shipshewana Fall Crafters Fair, you agree to abide by these rules.

Miscellaneous:

16. No pets are allowed
17. No smoking inside or near the tents. Must be at least 50 ft. from the tents.
18. Portable Toilets will be available and there are restrooms located across the road in the Blue Gate Restaurant
19. Food Vending is managed by the Blue Gate, there will be a booth with coffee, donuts, misc. bakery items Sat. morning.
20. Please contact us if you plan on selling food items.
21. If you are a crafter that makes Large pieces of furniture please inquire with us before sending in an application.
22. Fall Crafter Fair Coordinators reserve the right to remove any work which might be objectional to the average viewing public and reserves the right to make final interpretation of all conditions which may apply.



SHIPSHEWANA

FALL CRAFTERS FAIR

CRAFTERS | VINTAGE | ARTISANS

OCT. 3-5, 2019

**SAME BOOTH CUTOFF
IS JUNE 1ST, 2019!**

Full Name(s): _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Website: _____ Home Phone: _____

Cell : _____ Fax: _____

CUT OFF DATE FOR SAME BOOTH LOCATION RESERVATION: JUNE 1, 2019

We are looking for crafters that can demonstrate their handcrafted skill while our event is in progress, we hope to provide an environment where customers can be educated and entertained. Crafters will be chosen on their compliance with the above statement, merit, uniqueness, quality, the order we receive applications, and available space.

We ask that Craft Items must be handmade and of high quality. No 3rd Party items, Buy for Sell, or imports allowed.

We ask that you send pictures of your craft & display items with your application if you are a first time applicant or your products have changed. Must provide a Self-addressed envelope & correct postage to have your pictures returned. They can be B&W copies, slides, computer print-outs. We must see a clear image of what your craft is.

Please describe your craft & list ALL items to be sold in your booth.

You may not display and sell items not listed and represented in images. We are keeping a limit on the amount of certain crafts. **Such but not limited to: candles, soaps, jewelry** so if you sell a variety of items in your booth you may be asked to limit some of the items if we have too many of a certain craft.

(turn over for more space)

Are you able to demonstrate your craft for customers? : *Yes No* If no, why? : _____

Questions?

Contact: Kathy Heyerly - Coordinator
 Office: 260-768-4725 or 888-447-4725 | Cell: 260.499.0605
 E-mail: kathy@riegsecker.com
www.FallCraftersFair.com

- First Time Exhibitor?: *Yes* *No* Number of Previous Yrs. in show: _____
- Referral? (circle one): *Flyer* | *Newspaper* | *Website* | *Friend Name*: _____
- Spaces are available for **\$110** each (9ft x10ft). (*Must be present for all days; \$110 total price*)
 How many do you request? : _____ *one* | *two*
- Will you need tables or chairs? These are only \$25 for 1 table (8ft. size table) and 2 chairs.
 How many do you request?: _____
- Will you need electricity? \$15 per outlet. (*See Rules about Ampage/Wattage*) *yes* | *no*
- Do you have any special needs? _____
- Handicap Parking Needs? *Yes* *No*

Dates: Oct 3-5, 2019 Set up opens: Wed. Oct 3rd • 12pm
Show Hours: Thurs. & Fri.: 9am-6pm • Sat.: 9am - 5pm

Total Amount:

Checks will be accepted (\$25 return fee)

Canceled checks do not mean acceptance.

Refund checks will be issued on or before Sept. 1, 2019 if deposited by that time.

Make Check Payable to: Shipshewana Fall Crafters Fair

A credit card is required to reserve your space, it will only be charged the total above if you are invited to display.

VISA	MASTERCARD	DISCOVER
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Credit Card #: _____ Exp. Date: _____ Security Code: _____

YOU WILL RECEIVE ACCEPTANCE & RECEIPT IN MAIL

General Release & Acceptance of Rules

I/we the applicant(s) have read the “Conditions of the Fall Crafters Fair” printed on this licensing application/contract and agree to abide by said conditions. In addition, I/we, the applicant(s), do expressly release the producer (Riegsecker Marketplace) from any and all liability for any damage, injury, or loss to any person or goods which may arise from the licensing and occupation of the booth space by the applicant(s), and agree to hold and save the Producers harmless of any loss or damage by the reason thereof. ***I/we agree that all work is original, as specified in the above terms, and that no buy/sell itmes will be displayed or sold.***

This contract shall be deemed to have been made in the State of Indiana and shall be interpreted in accordance with the laws of such state. In the event that legal action is required to enforce this contract or any of the terms thereof, such action shall be brought in the Courts of LaGrange County,

Indiana, and the Crafter expressly consents the jurisdiction of such courts. The parties agree to accept service of process in such action by ordinary mail sent to their address as set forth in this contract. This contract comprmise the entire agreement between Riegsecker Marketplace and the Crafter(s) and no changes shall be valid unless in writing and sign by the parties or their representatives.

I/we comprehend that if this application is not accepted, all fees will be returned by mail. Credit cards will not be charged and applications returned by mail. If this application is accepted, I/we give permission to use my name, business name, slides submitted and any photos or videotape taken at the show of me or my items for any and all purposes of the Shipshewana Fall Crafters Fair.

Date: _____ Applicant(s) Signature(s) _____

Mail to: Shipshewana Fall Crafters Fair, Attn: Kathy Heyerly • P.O. Box 220, Shipshewana, IN 46565
Current Crafter Guarranteed Acceptance: December 10th, 2019 • Festival Dates: Oct 3-5, 2019
 Questions: 260-768-4725 or 888-447-4725 • e-mail: kathy@riegsecker.com • FallCraftersFair.com

****** Please make a copy of signed application for your records. ******